

**Sangamon County Sheriff's Office**  
**#1 Sheriff's Plaza**  
**Springfield, Illinois 62701**  
[www.sangamoncounty-sheriff.com](http://www.sangamoncounty-sheriff.com)

**FREEDOM OF INFORMATION**  
**SCHEDULE OF RATES**

1. Records requested via a Freedom of Information request: The first 50 black and white copies are free and all pages over 50 are 15 cents per page. Color (if available) copies are 45 cents per page. 15 cents per page is also our fee for copies.
2. Please note a **"Voluminous Request"** (See public act 98-1129 for details)  
Which consists of:
  - a. 500 or more pages (see public act for specifics) will have a charge of \$10.00 per hour for searching for, retrieving and examining the Records for all hours over the first 8 hours of any search/retrieval and examining of Records, plus all normal copy fees.
  - b. If the items are provided in a PDF file, if available, the fees are as follows:  
\$20.00 for not more than 2 megabytes of data (if not in PDF), or not more than 80 megabytes of data (if in PDF);  
\$40.00 for 2 to 4 megabytes of data (if not in PDF), or 80 to 160 megabytes of data (if in PDF); or  
\$100.00 for more than 4 megabytes (if not in PDF), or more than 160 megabytes of data (if in PDF).  
NOTE:
    - a. If the voluminous request records are a combination of both PDF and non-PDF documents fees may be separated and charged under both schedules.
    - b. If the requestor does not or refuses to pay for the voluminous request items it will be considered a debt due and owing to the Sangamon County Sheriff's Office and may be collected in accordance with Illinois Law.
3. Certify the document(s). \$1.00 per request.
4. Traffic Crash Reports: \$5.00 each.
5. Traffic Crash Reports where reconstruction is involved: \$20.00 each.

- 6. Mug Shots when requested by the arrestee: Free if black and white or \$ .45 each for color, if printed from the computer. If printed as a photo from the I.D. Section \$2.00 each.**
- 7. Photo CD's (CD-R) from the I.D. Section: \*\$1.00 each.**
- 8. Photo DVD-R from the I.D. Section: \*\$1.40 each.**

**\* DVD-R and CD-R will be supplied by the I.D. Section and we will not accept any to be taped on or copied to.**

**Effective September 26, 2019**